Question and Answer

Safety

2019 Request for Proposal (RFP)

	Program Area	Question	Answer	Date
1	Eligibility	To what extent will the grant recipient(s) be expected to meet all of the qualifications?	Funding recipients will need to meet the requirements found on HSD's Funding Opportunities webpage and the additional requirements outlined in Section IV on page 14 of the Guidelines and Application.	March 18, 2019
2	Review and Rating	Will the qualifications have differential weighting for essential services for this target service populations?	See question 1. Applications will be rated only on the information requested and outlined in this funding opportunity. Each proposal will be rated using the rating criteria provided in Section III beginning on page 16 of the Guidelines and Application. The total value of the proposal is 100 points with each component valued as follows: • Proposal Design – 30 points • Community Best or Promising Practices – 10 points • Key People and Lived Experience – 25 points • Equity and Empowerment – 10 points • Partnership and Networks – 10 points • Data and Fiscal Management – 10 points • Budget Forms – 5 points	March 18, 2019
3	Submission Instructions	If organizations want to collaborate to meet qualifications, what is your expectation about the format of the application? For example, a) should the organizations submit individual applications and reference their areas of collaboration with other organizations? or b) should the organizations submit a single combined application? c) what is your preference a) or b)?	HSD does not have a preference. We will accept proposals submitted by one group or agency. We will also accept collective proposals, which is one application submitted by two or more groups and/or agencies. Collective proposals must identify a lead agency or group. See Section II. E. on page 16 of the Guidelines and Application for the format instructions of collective proposals.	March 18, 2019
4	Funding Allocation	How many organizations have the potential to receive the	HSD intends to fund a maximum of 25 proposals. See page 4 of the Guidelines and Application.	March 18, 2019

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		$4.8M HSD grant? One or several?		
5	Funding Allocation	How much weight will be given to prior year recipients of HSD funding?	All eligible proposals submitted by current HSD-contracted agencies and new agencies will be reviewed and rated using the same criteria. See question 2 for rating criteria.	March 18, 2019
6	Operations	Will there be an allowance for a "phase in" time and funding organizational or community capacity building for collaboration (i.e., back office operations or essential program development, not currently used or in place)?	An applicant will need to include funding needed for a phase-in time, organizational or community capacity building, collaboration, office operations, and program development as part of their Proposal Budget (Attachment 3 on page 26 of the Guidelines and Application). The contract period is from January 1, 2020 to December 31, 2020. Agencies cannot bill the City of Seattle until one month after the contract start date. If the phase-in time is part of a new body of work, an applicant will need to attach a separate start-up timeline. See Section IV on page 20 of the Guidelines and Application.	March 18, 2019
7	Planning and Development	What's the process for approving the funding opportunity?	All proposals submitted by qualified applicants as instructed in the Guidelines and Application will be reviewed by a rating panel. The rating panel makes a funding recommendation to HSD leadership. HSD leadership makes the final approval.	March 22, 2019
8	Funding Process Type	What type of funding opportunity is this?	This is a Request for Proposal (RFP).	March 22, 2019
9	Funding Process Type	Will it be an RFP or an RFQ or some other type?	See question 8.	March 22, 2019
10	Help Sessions	Is it correct or not that there will be a consultant to help applicants with their funding application?	HSD is partnering with Equitable Development, LLC to provide optional help sessions intended for grassroots, community-based organizations to receive additional support as they develop their proposals. See Section II on page 5 of the Guidelines and Application for instructions on Help Sessions.	March 22, 2019
11	Review and Rating	Will more than one city department be involved in selecting funding recipients? If	There are 15 raters who represent focus populations and content expertise. Rating committee members are diverse and well-vetted. For more information about rating	March 22, 2019

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		yes, what departments are those? If not, who will be selecting the funding receipts?	committee selection, see pages 27 and 28 of the HSD Funding Process Manual available [here]().	
12	Community engagement	What was the purpose of sending out the report on the 2018 co-design?	Participants of the 2018 co-design requested the report during the co-design process and HSD made it available to the general public.	March 22, 2019
13	Funding	Can you share what investments the City is making (Current? Anticipated future?) in youth under 18 who are impacted by trauma and criminal justice involvement?	At this time, HSD does not specifically invest in youth under 18 who are impacted by trauma and criminal justice involvement, though some of our current contractors may provide services related to this population. HSD's Safety RFP has a theory of change that invests in people harmed by the criminal legal system in Seattle, which includes people under 18. HSD doesn't have a list of investments other City departments make in youth under 18 who are impacted by trauma and criminal justice involvement at this time.	May 10, 2019